

Southam College

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Head Teacher:

Mr R S Samra B.A., M.A.

TG/GS

15th September 2017

Dear Parent/Carer

Y7 Tutor Parents' Evening – Tuesday 26th September

I hope your child is enjoying their first days at Southam College. We acknowledge that starting secondary education can be a nervous time for parents as well as students. Therefore, we are holding a Year 7 Parents' Evening on **Tuesday 26th September**. This will provide an opportunity to meet with your child's tutor and to ask any questions you may have about the school and your child's education, which have not already been answered in the Parent Guide.

Appointments are bookable online via INSIGHT from **Monday 18th September at 4pm**. The access details have been sent to you this week, but if you are unable to log on then please email the school at southaminsight@welearn365.com, with NEW LOGIN DETAILS as the subject. Important instructions relating to the booking of appointments online are attached, including using ONLY one of your parental logins where possible to make the appointments. Booking is available up until 4pm on Monday 25th September. Please make your appointment as soon as possible, in order to obtain the most suitable time for you. If you do not have access to a computer in order to book your appointment, please contact Mrs Beeston, Key Stage 3 Coordinator at the College Office and she will arrange this for you.

Please note that appointments will be for five minutes only. Therefore, if you have questions in mind please email them to your child's tutor (southamcollege@welearn365.com) or send them in with your child, who can give them directly to their tutor. This will allow your child's tutor to make the most effective use of the limited time available. If you have an issue that requires a longer discussion, please contact Mrs Erroi, Head of Year 7, who will be able to assist you. We would like students to accompany parents if possible as they should ideally be at the heart of any discussion about their progress.

Mrs Erroi (Head of Year), Miss Kingham and Mrs Whitehead (Learning Support), and members of the Senior Leadership Team will also be available in the Hall, with the KS3 Achievement Team, to provide information on how you can support your child's achievement in Maths, English and Science.

In addition, you can visit the College Library to learn how to make further use of Insight, which enables parents to have on-line access to a wealth of information, including your child's attendance, reports, house achievement points, timetable, personal details and parents' evening bookings. Mrs McChleery (Intervention leader) will also be present to talk to parents about the core support programme.

Tutors will not be reporting on progress in subject areas during this tutor evening. The first official feedback on progress and attitude to learning will be issued to parents on Thursday 21st December. Progress Reports for the Spring Term will be issued on Thursday 22nd March and for the Summer Term on Thursday 19th July.

I will hopefully see you on Tuesday 26th September. Please complete, detach and return the reply slip below to the Student Office in an envelope marked 'Y7 Tutor Evening'. It would be appreciated if all reply slips could be returned by **Friday 22nd September**.

Yours sincerely,



Mrs S Godfrey
Assistant Headteacher

✂ _____
Southam College Reply Slip
Y7 Tutor Parents' Evening – Tuesday 26th September.

FAO Mrs Beeston

I will be attending the Parents' Evening and have booked my appointment via Insight.

I am unable to attend the Parents' Evening.

Child's Name: _____ Tutor Group: _____

Parent/Carer Signature: _____ Date: _____

Please complete, detach and return to the Student Office by **Friday 22nd September**.